

## **Illinois Equal Justice Foundation**

### **Mid-Year Report for FY 09 Grants**

*Please answer the following questions in order. Answers should be numbered as below. Please limit your report narrative to three pages.*

*If your organization received more than one grant, you must submit a report for each grant.*

*Reports are due to Leslie Corbett, IL Equal Justice Foundation, 180 N. Stetson, Suite 820 Chicago, IL 60601 and must be postmarked by **April 15, 2009**. If you plan to drop off your report, please contact Leslie a day in advance as your name must be submitted to security.*

#### **Implementation Plans and Program Outcomes**

- 1) Please briefly state the purpose of the grant.
- 2) Please list the goals as outlined in the grant request. How is the organization doing thus far in reaching these goals?
- 3) What challenges do you foresee at this point in meeting your goals? How do you plan to address these challenges?
- 4) How have the cash flow issues of the state and the timing of your receipt of the grant funds impacted your ability to work on the proposed project?

#### **Accomplishments and Client Stories**

- 5) If applicable, please share a client story that illustrates the work funded by this grant.

#### **Financial Accountability**

- 6) On a separate piece of paper, please provide a full accounting of how the IEJF grant funds have been spent thus far.
- 7) Do you foresee any difficulties in spending the funds in the manner requested? If so, please describe the issues.
- 8) If your organization will not be able to spend the funds as allotted, please submit any suggestions you have to spend the funds within the grant timeframe. These suggestions must be reviewed and approved by the IEJF Grant Committee and Board of Directors.
- 9) If your organization has not submitted its most recent annual audit to the IEJF, please include a copy with this report.

#### **Other Attachments**

- 10) If applicable, please include any other attachments of work product (brochures, reports, press clippings, written evaluations, etc) that are relevant to the grant on which this report is based.