

Illinois Equal Justice Foundation
Final Report for FY 11 Grants

Please answer the following questions in order. Answers should be numbered as below. Please limit your report narrative to four pages. If your organization received more than one grant, you must submit a report for each grant.

*Reports are due to Leslie Corbett via email at lcorbett@iejf.org by **September 30, 2011**. Please forward a second copy to Vlad Dovijarov at vlad@ltf.org. Please address any questions or concerns to Leslie at 312-938-2381 or the aforementioned email address.*

Implementation Plans and Program Outcomes

- Please briefly state the purpose of the grant.
- Please list the goals as outlined in the grant request. Assess your organization's performance against the targets you set. *If you are reporting on a planning grant, is the project now at implementation stage? Why or why not?*
- Did your organization add to or change its planned activities during the grant period? If so, please give information on the conditions that contributed to these changes including the tardiness of the grant payments if that was a factor.
- How many cases did this position/project handle last year? How many people were served?
- How many of these cases were attributable to IEJF funds? How many people were served with IEJF funds?

Accomplishments and Client Stories

- What do you consider your single most notable organizational or project accomplishment during the grant period as it relates to the IEJF grant?
- How do you evaluate the effectiveness of your services? Please describe measurement tools used and the outcome of said evaluation.
- Please share one case/client story to illustrate your organization's use of IEJF funds.

Financial Accountability

- On a separate piece of paper, please provide a full accounting of how the IEJF grant funds were spent. If there were any issues or problems, please include this information as well.
- If your organization has not submitted its most recent Annual Audit to the IEJF, please include a copy with this report. In addition, if not already submitted:
 - Please submit any management letters you may have received in your annual audit, specifically any SFAS 112 communications of significant control deficiencies.
 - If your organization is required to file A-133 reports, please provide us with a copy of that as well.

Other Information

- If IEJF funds were used to develop brochures, manuals, video, website, etc., please provide copies or relevant screen shots with this report.
- Please include any other attachments of work product (reports, press clippings, written evaluations, etc) that are relevant to the grant on which this report is based.

Approved by GMC 09/08/10