

## Illinois Equal Justice Foundation

### Mid-Year Report for FY 11 Grants

- Please answer the following questions in order. Answers should be numbered as below. Please limit your report narrative to three pages.
- If your organization received more than one grant, a report must be submitted for each grant.
- **Reports are due via e-mail on April 15, 2011. Please email a copy to both [icorbett@iejf.org](mailto:icorbett@iejf.org) and [vlad@ltf.org](mailto:vlad@ltf.org). Thank you.**

#### Implementation Plans and Program Outcomes

- 1) Please briefly state the purpose of the grant.
- 2) Please list the goals as outlined in the grant request.
  - a) Describe your progress in meeting these goals.
  - b) What challenges do you foresee at this point in meeting your goals? How do you plan to address these challenges?
- 3) How have the cash flow issues of the state and the timing of the receipt of the grant funds impacted your work on the proposed project?

#### Accomplishments and Client Stories

- 4) If applicable, please share a client story that illustrates the work funded by this grant. These stories help us describe the importance of your work to legislators.

#### Financial Accountability

- 5) On a separate piece of paper, please provide a full accounting of how the IEJF grant funds have been spent thus far. **SKIP THIS QUESTION. NO FUNDS HAVE BEEN RECEIVED TO DATE.**
- 6) Do you foresee any difficulties in spending the funds in the manner requested?
  - a) If so, please describe the issues.
  - b) If your organization will not be able to spend the funds as allotted, please submit any suggestions you have to spend the funds within the grant timeframe. These suggestions must be reviewed and approved by the IEJF Grant Committee and Board of Directors.
- 7) If your organization has not submitted its most recent annual audit to the IEJF, please include a copy with this report. Please include any audit management letters, SAS 115 communications of material weaknesses and significant deficiencies and any A-133 reports for the audited year.

#### Other Attachments

- 8) If applicable, please include any other attachments of work product (brochures, reports, press clippings, written evaluations, etc) that are relevant to the grant on which this report is based.